

# Kibworth Beauchamp Parish Council

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## The Minutes of the extraordinary meeting of Kibworth Beauchamp Parish Council held in the Studio at Kibworth Grammar School Hall on Tuesday 13 July 2021 at 7.00pm.

Those attending were Cllrs. Andrew Munro (Chairman), Kevin Feltham, Pat Copson, Amanda Bland and Maria Smith as the Clerk.

The elected Chairman, Cllr. Munro opened the meeting at 7.00PM.

<b>21-096</b>	<b>Public Participation</b> There were no members of the public present
<b>21-097</b>	<b>Procedural</b> <ol style="list-style-type: none"><li>i. <b>It was resolved</b> to accept and approve apologies for absence from Cllrs Caroline Pitcher, Steve Woodhouse, John Hooley, Jon Owst and Barbara Stevens.</li><li>ii. There were no requests for Co-option</li><li>iii. <b>It was resolved</b> to approve the Minutes of the meeting of Tuesday 22 June 2021.</li></ol>
<b>21-098</b>	<b>Finance</b> <ol style="list-style-type: none"><li>i. <b>It was resolved</b> to approve payments due of £7815.13 and staff expenses</li><li>ii. <b>It was resolved</b> to approve the Clerk's financial report, bank reconciliation and spending against the budget for April – June 2021</li><li>iii. <b>It was resolved</b> to approve the Annual Governance Statement Section 1 (AGAR) for 2020/2021 and the document was signed by the Clerk and Chairman.</li><li>iv. <b>It was resolved</b> to approve the Accounting Statements Section 2 for 2020/2021 and the document was signed by the Clerk and Chairman.</li><li>v. <b>It was resolved</b> to approve the announcement of the Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return on 13 July 2021</li></ol> <p>The Chairman thanked the Clerk, on behalf of the Council for all her hard work in the preparation of the Accounts and AGAR.</p>
<b>21-099</b>	<b>Planning</b> See Appendix B
<b>21-100</b>	<b>Reports</b> See Appendix A
<b>21-101</b>	<b>Joint Recreation</b> <ol style="list-style-type: none"><li>i. The latest designs and estimated costs for Smeeton Road Rec and Warwick Park as produced by Keary Designs were discussed.</li></ol>

	<p>ii. The initial priorities of the ideas were presented and discussed. <b>It was resolved</b> to approve the plans in principle and to move forward on a phased approach. Funding opportunities will be explored. There will be a public consultation in due course to present the plans. More information is included in the Joint Recreation report, see appendix A.</p>
<b>21-102</b>	<p><b>Joint Burial</b></p> <p>i. <b>It was resolved</b> to approve the shared expenditure on a Corsican pine tree felling and removal of other dead wood branches and ivy for a total of £1,310 plus VAT (KBPC 68.5% = £897.35 plus VAT)</p>
<b>21-103</b>	<p><b>Future Agenda</b></p> <ul style="list-style-type: none"> <li>• Christmas shopping event</li> <li>• Financial Risk Assessment</li> </ul> <p><b>Future meeting dates were confirmed as follows:</b></p> <ul style="list-style-type: none"> <li>• Tuesday 24 August</li> <li>• Tuesday 28 September</li> <li>• Tuesday 26 October</li> <li>• Tuesday 23 November</li> </ul>
<b>21-104</b>	<p><b>HR &amp; Staff (any members of the public will be asked to leave the meeting at this point)</b></p> <p>The Deputy Clerk Helen Cleary will leave employment from the Parish Council on 20 July 2021.</p> <p>Following a meeting by the HR Committee, an advert has been placed with LRALC and on the website / social media for a replacement Deputy Clerk with an increase in hours to 20 per week. Our Intern, Chloe Smith will assist the clerk in the interim on a paid 'casual' basis.</p>

The meeting was closed by the Chairman at 7.50pm

Signed: \_\_\_\_\_ (Chairman)

Date \_\_\_\_\_